



# Gloucester City Council

## Cabinet

**Meeting: Wednesday, 6th March 2024 at 6.00 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP**

<b>Membership:</b>	Cllrs. Cook (Leader of the Council and Cabinet Member for Environment) (Chair), Norman (Deputy Leader of the Council and Cabinet Member for Performance and Resources) (Vice-Chair), S. Chambers (Cabinet Member for Planning and Housing Strategy), Lewis (Cabinet Member for Culture and Leisure) and Padilla (Cabinet Member for Communities and Neighbourhoods)
<b>Contact:</b>	Democratic and Electoral Services 01452 396126 <a href="mailto:democratic.services@gloucester.gov.uk">democratic.services@gloucester.gov.uk</a>

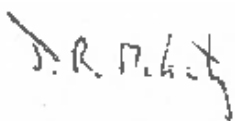
## AGENDA

<b>1.</b>	<b>APOLOGIES</b>  To receive any apologies for absence.
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>  To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.
<b>3.</b>	<b>MINUTES</b> (Pages 7 - 14)  To approve as a correct record the minutes of the meeting held on 7 <sup>th</sup> February 2024.
<b>4.</b>	<b>PUBLIC QUESTION TIME (15 MINUTES)</b>  The opportunity is given to members of the public to put questions to Cabinet Members provided that questions do not contravene the provisions set out Council Procedure Rule 10.01.  To ask a question at this meeting, please submit it to <a href="mailto:democratic.services@gloucester.gov.uk">democratic.services@gloucester.gov.uk</a> by 12 noon on Friday 1st March 2024 or telephone 01452 396203 for support.  Questions and responses will be published at least 24 hours before the meeting. Supplementary questions may be put and answered during the meeting, subject to the relevant time limit.
<b>5.</b>	<b>PETITIONS AND DEPUTATIONS (15 MINUTES)</b>  The opportunity is given to members of the public to present a petition or deputation provided that any such petition or deputation does not contravene the provisions set out Council

	<p>Procedure Rule 11.01.</p> <p>To present a petition or deputation at this meeting, please provide the subject matter to <a href="mailto:democratic.services@gloucester.gov.uk">democratic.services@gloucester.gov.uk</a> by 12 noon on Friday 1<sup>st</sup> March 2024 or telephone 01452 396203 for support.</p>
<b>6.</b>	<p><b>LEADER AND CABINET MEMBERS' QUESTION TIME (15 MINUTES)</b></p> <p>Any Member of the Council may ask the Leader of the Council or any Cabinet Member any question upon:</p> <ul style="list-style-type: none"> <li>• Any matter relating to the Council's administration</li> <li>• Any matter relating to any report of the Cabinet appearing on the summons</li> <li>• A matter coming within their portfolio of responsibilities</li> </ul> <p>Only one supplementary question is allowed per question.</p> <p>Questions must be submitted to <a href="mailto:democratic.services@gloucester.gov.uk">democratic.services@gloucester.gov.uk</a> by 12 noon on Friday 1<sup>st</sup> March 2024. Responses to questions will be published in an addendum to the agenda by 12 noon on the day of the Cabinet Meeting.</p>
<b>7.</b>	<p><b>BLACKFRIARS PRIORY 2023-2024 REPORT AND 2024-2025 FORWARD PLAN</b> (Pages 15 - 26)</p> <p>To consider the report of the Cabinet Member for Culture and Leisure updating Members on activities at Blackfriars Priory in 2023 and providing an overview of activity proposed for the 2024-2025 financial period.</p>
<b>8.</b>	<p><b>GUILDHALL GALVANISED</b> (Pages 27 - 54)</p> <p>To consider the report of the Cabinet Member for Culture and Leisure providing an overview of the Guildhall Galvanised project, its impact and how investment can transform a cultural venue.</p>
<b>9.</b>	<p><b>MUSEUM DEVELOPMENT PLAN UPDATE</b> (Pages 55 - 92)</p> <p>To consider the report of the Cabinet Member for Culture and Leisure seeking to provide an overview of progress made to date against the Museum Development Plan 2021-2026.</p>
<b>10.</b>	<p><b>TOURISM &amp; DESTINATION MARKETING – CHRISTMAS CAMPAIGN REPORT 2023</b> (Pages 93 - 106)</p> <p>To consider the report of the Cabinet Member for Culture and Leisure presenting an evaluation of the Tourism and Destination Marketing Christmas Campaign: 'Gloucester Believes.'</p>
<b>11.</b>	<p><b>LEISURE SERVICES UPDATE</b> (Pages 107 - 136)</p> <p>To consider the report of the Cabinet Member for Culture and Leisure updating Members on the current position of leisure services and to demonstrate the procurement timeline for the future provision of leisure services.</p>
<b>12.</b>	<p><b>2022-2024 COUNCIL PLAN SIX MONTH UPDATE</b> (Pages 137 - 158)</p> <p>To consider the report of the Leader of the Council seeking to update Members on the delivery of the activities as outlined in the Council Plan 2022-2024 to build a greener, fairer, better Gloucester.</p>
<b>13.</b>	<p><b>ELECTRIC VEHICLE CHARGING IN GLOUCESTER</b> (Pages 159 - 164)</p>

	To consider the report of the Cabinet Member for Environment seeking Members to review and update the feasibility of installing electric vehicle (EV) charging points in Gloucester City Council owned assets.
<b>14.</b>	<b>AIR QUALITY ACTION PLAN (Pages 165 - 176)</b>  To consider the report of the Cabinet Member for Environment seeking to update Members on the progress of the draft Air Quality Action Plan (AQAP) prior to a consultation exercise.
<b>15.</b>	<b>FUTURE OPPORTUNITIES FOR THE FLEECE (Pages 177 - 186)</b>  To consider the report of the Cabinet Member for Environment seeking approval to enable officers to explore a potential development option for the Fleece Hotel site (including Longsmith Street Carpark) with the Phoenix Village Project.
<b>16.</b>	<b>CONTRACT AWARD WHITEFRIARS PHASE TWO LAND REMEDIATION (Pages 187 - 190)</b>  To consider the report of the Cabinet Member for Environment seeking Cabinet approval to award a contract for site remediation works at Plot 3c Market Parare, Gloucester (referred to as Whitefriars Phase 2) following a successful grant award from the One Public Estate Brownfield Land Release Fund 2.
<b>17.</b>	<b>CITY REGIONS BOARD (Pages 191 - 214)</b>  To consider the report of the Leader of the Council seeking Members to establish the emerging form and function of the Gloucestershire City Region Board (GCRB), the nature of its authority, terms of reference, membership and joint scrutiny arrangements.
<b>18.</b>	<b>PRIVATE SECTOR STOCK CONDITION SURVEY (Pages 215 - 586)</b>  To consider the report of the Cabinet Member for Planning and Housing Strategy providing a summary of the Private Sector Stock Condition Survey that was undertaken for the Council in 2023 and presenting the options available to the Council to address the key conclusions set out in the survey report.
<b>19.</b>	<b>REGULATING HOUSING STANDARDS POLICY (Pages 587 - 666)</b>  To consider the report of the Cabinet Member for Planning and Housing Strategy proposing a policy that sets out the guiding principles of the regulatory framework for the private sector housing service and the delivery of its statutory functions.
<b>20.</b>	<b>CITY CENTRE CONSERVATION AREA (CCCA) APPRAISAL AND MANAGEMENT PLAN (Pages 667 - 766)</b>  To consider the report of the Cabinet Member for Planning and Housing Strategy seeking approval for the adoption of the updated draft of the City Centre Conservation Area Appraisal and Management Plan as a Supplementary Planning Document.
<b>21.</b>	<b>COMMUNITY ENGAGEMENT REPORT 2023/24 (Pages 767 - 774)</b>  To consider the report of the Cabinet Member for Communities and Neighbourhoods updating Members on community engagement work carried out by the Community Wellbeing Team.
<b>22.</b>	<b>SOCIAL VALUE POLICY REVIEW (Pages 775 - 790)</b>  To consider the report of the Cabinet Member for Performance and Resources providing an update on the review of the Social Value Policy which was adopted in October 2020 and proposing recommendations.
<b>23.</b>	<b>CEMETERY RULES AND REGULATIONS REVIEW (Pages 791 - 830)</b>

	To consider the report of the Cabinet Member for Performance and Resources seeking to amend the 2014 rules and regulations for Gloucester Cemeteries as a result of the motion agreed at the Council meeting in November 2023.
<b>24.</b>	<b>FINANCIAL MONITORING QUARTER 3 REPORT</b> (Pages 831 - 842)  To consider the report of the Cabinet Member for Performance and Resources presenting the Council's current financial position against the agreed budgets for the 2023/24 financial year, performance of the Council against certain key financial performance indicators, year-end forecasts, and the financial pressures on the Council during the 3 <sup>rd</sup> quarter ended 31 December 2023.
<b>25.</b>	<b>PAY POLICY STATEMENT 2024/25</b> (Pages 843 - 852)  To consider the report of the Cabinet Member for Performance and Resources seeking Members to approve the Council's Pay Policy Statement for 2024/25.
<b>26.</b>	<b>CAPITAL STRATEGY 2024/25</b> (Pages 853 - 864)  To consider the report of the Cabinet Member for Performance and Resources seeking Members to recommend that Council approves the Capital Strategy 2024/225.
<b>27.</b>	<b>TREASURY MANAGEMENT STRATEGY 2024/25</b> (Pages 865 - 902)  To consider the report of the Cabinet Member for Performance and Resources seeking Members to recommend that Council approves the Treasury Management Strategy 2024/25, the prudential indicators and notes the Treasury activities.
<b>28.</b>	<b>BUSINESS RATES - RETAIL, HOSPITALITY AND LEISURE RELIEF SCHEME 2024/25</b> (Pages 903 - 916)  To consider the report of the Cabinet Member for Performance and Resources proposing a retail, hospitality, and leisure business rates relief scheme, in line with guidance published by the government setting out the eligibility criteria for the scheme.



**Jon McGinty**  
**Managing Director**

**Date of Publication: Tuesday, 27 February 2024**

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## NOTES

### Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

### **Access to Information**

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For enquiries about Gloucester City Council's meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

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### **Recording of meetings**

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Chair aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

### **FIRE / EMERGENCY EVACUATION PROCEDURE**

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.